



Role Title:	Medical Director
Contract based:	Permanent, part-time (12 hour per week)
Location:	Hybrid
Report to:	CEO

The Irish Heart Foundation is a community of people who fight to protect the cardiovascular health of everyone in Ireland. Together we are working to eliminate preventable death and disability from heart disease and stroke, and to support and care for those living with these life-changing conditions. We work to achieve this by:

- Caring for and speaking out for people in the community living with heart conditions and stroke, and their families
- Innovating and leading in health promotion and prevention to change health behaviours and reduce cardiovascular risk
- Building a nation of lifesavers through CPR training
- Campaigning and advocating for policies that support people to live healthier lives
- Information provision

We currently have approx. 120 employees and over 130 volunteers working towards the Company's vision of a future where no hearts are broken by preventable heart disease.

Role overview

As one of the most senior posts in the organisation, you will be a high achieving, experienced and dynamic professional and preferably a practising consultant cardiologist with a proven ability and a clear vision which aligns with the mission and values of the Irish Heart Foundation.

The role of the Medical Director is to promote the aims and objectives of the Irish Heart Foundation by advising the Chief Executive, Senior Management Team and the Board of Directors on medical matters in relation to all aspects of cardiovascular disease prevention and cardiology generally.

The Medical Director is required to comment publicly on heart health, and cardiovascular disease prevention issues in Ireland, and therefore needs to be fully apprised of current knowledge on cardiovascular matters and remain in close liaison with those who have expertise in all aspects of cardiovascular disease.

Key areas of responsibility

IHF Councils

The Medical Director will be responsible for the development of the Irish Heart Foundation's Advisory Councils with a view to promoting the involvement of Cardiologists, Stroke Physicians, GPs, and other medical and allied health professionals and patient advocates in the work of the IHF. The Medical Director and/or other senior IHF staff will sit on each of the IHF Councils along with a Council chair and a Council secretary who will take notes to ensure accurate assessment of meetings are recorded. The councils will provide a conduit for advice and information to help guide the Foundation's advocacy and cardiovascular health awareness goals.

Health Promotion

The Medical Director will be responsible for supervising the medical input into health promotion programmes to ensure activities are in accordance with the IHF medical policy, the latest national and European guidelines and the overall strategic plan.

Health Information

The Medical Director will be responsible for teaching and updating IHF staff and board members about cardiovascular disease. The Medical Director will be involved in meetings for patient groups providing support and giving lectures as required.

The Director will work with relevant staff to update any medical standard operating procedures, will ensure IHF publications, podcasts and website are maintained with current and accurate information.

The Medical Director will be available to answer any queries from IHF Helpline nurses or other medical queries that come via phone or email.

Communications

The Medical Director will be a spokesperson for the IHF.

This may involve newspaper, radio or TV interviews. It will involve responding to appropriate media requests for information and writing articles for the newspapers or journals.

The Medical Director will work with the Marketing and Communications department on all awareness campaigns to ensure the medical information is up to date and accurate. The Medical Director will liaise with relevant bodies in Ireland and Internationally involved in cardiovascular disease prevention clinical cardiology and stroke medicine.

The Medical Director may be involved in collaborations with the British Heart Foundation (BHF), European Society of Cardiology (ESC) or other charities and networks.

Advocacy

The Medical Director will act as an advocate on medical issues and help identify areas for advocacy in keeping with the Foundation's strategic objectives.

The Medical Director will work with the advocacy department and relevant staff members to develop and deliver effective advocacy activity.

The Medical Director will work with the HSE and represent the Foundation on the National Heart Programme Clinical Advisory Group (CAG) and other relevant committees such as the Preventive cardiology group meeting.

Research

The Medical Director will be involved in research proposals and in judging any bursaries or other applications for research collaboration or funding that come to the Irish Heart Foundation.

The Medical Director will support and oversee the IHF Research Council to help guide the IHF's future direction of research and implement the Foundation's strategic objectives on research.

Other responsibilities

The Medical Director will attend all board meetings, contributing to the meetings as appropriate.

The Medical Director will attend the Board Subcommittee meetings for Finance, Audit & Risk and the Quality, Safety & Ethics, the Senior Management Team meetings and all other meetings integral to the running of the Foundation.

The Medical Director will be closely involved in the development of the Foundation's strategic plan, implementation and evaluation

The Medical Director will represent the IHF on the Irish Cardiac Society Council and maintain close ties with clinical cardiologists.

Reporting

The Medical Director will report to the Chief Executive on administrative issues and to the Board on medical issues through the Chief Executive.

The Medical Director will prepare a monthly activity report along with other members of the SMT to be discussed at the Governance SMT meeting.

Experience:

- Ideally, an experienced consultant cardiologist or medical doctor from a relevant speciality, with a strong passion for prevention and health promotion.
- Strong leadership, communication, decision making and negotiation skills.
- Experience working with clinical and non-clinical professionals, patients, stakeholders and the public.
- Have existing relationships with clinical professional networks e.g. the Irish Cardiac Society, European Society of Cardiology etc.

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Details of role and application process

Working hours

The Medical Director will work 12 hours per week, days and times to be discussed with the Chief Executive. It is anticipated that the Medical Director is practicing clinical medicine, so there will be some flexibility.

However, in person attendance at senior management team meetings (monthly) and some board meetings will be required, while other management and Council meetings may be held online. Some interviews will require attendance in person at TV or radio stations or elsewhere, while other interviews may be conducted by phone.

To apply please provide an up-to-date curriculum vitae and cover letter outlining how you suit the post, by email to SBrowne-HR@irishheart.ie.

Please insert IHF MEDICAL DIRECTOR in the subject line of your email.

The closing date for this position is Friday 10th July 2026

The Irish Heart Foundation is an equal opportunities employer.

The Irish Heart Foundation has a no smoking policy. Employees are not permitted to smoke whilst undertaking any duties on behalf of the Foundation.

Please be advised the IHF retains all candidate data for a period of 12 months after which it is deleted. Should you wish to have your details deleted earlier than this please contact HR directly to request us to do so.

Please find IHF Privacy Policy <https://irishheart.ie/privacy-policy/>

If you have any accommodation needs or queries throughout the recruitment process, please contact SBrowne-HR@irishheart.ie

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