VOLUNTEER RECRUITMENT PROCESS

1) CHOOSE A VOLUNTEER ROLE

- More information on volunteer roles: www.irishheart.ie
- Choose a volunteer role that suits your interests, skillset and availability.

2) EXPRESSION OF INTEREST

- Sign up via our website
- Email: ihfvolunteer@irishheart.ie
- We will send you on more information about the role and a link to complete our volunteer application form.
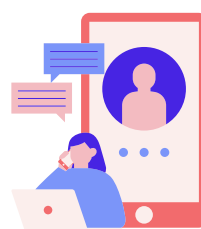
3) COMPLETE VOLUNTEER APPLICATION FORM

- Complete our volunteer application form which will include consent to add you to our database.
- Tell us your interests, skills, availability to ensure we match you with the most suited volunteer role.

4) INTERVIEW

- You will complete an informal interview over the phone with the Volunteer Programme Team and we will match you to the volunteer role that suits best.

5) VETTING PROCESS

We will complete the following vetting process:
- Reference checks.
- Garda vetting.

All volunteer roles are subject to satisfactory vetting and reference checks.

6) TRAINING

- Complete all mandatory training via our Irish Heart Learn platform.
- External mandatory training.
- Specific training relevant to the volunteering role.
- Refresher Training.

7) ONBOARDING

- Assign to programme lead in designated department.
- Share communications channels and resources.
- Meet the team.
- Volunteer 3 month check in.

8) SUPPORT & SUPERVISION

- Ongoing support by Programme Lead.
- Drop in Sessions by Volunteer Programme Team.
- Resources and Information to support you.
- Volunteer Programme Team Communications.
- WhatsApp groups for peer support and updates.
- EAP & Well-being Sessions.

9) RECOGNITION & REWARD

- Make a valuable contribution to our heart & stroke members.
- Development of skill set and working alongside a team.
- Experience of working with a national charity.
- Reference provided after 6 months commitment.
- Flexible volunteering options.
- Meeting new people and sharing experiences.

Irish Heart Foundation

irishheart.ie